



# WSFGC Project Grants Guidelines and Application

Revised 10/2019

The WSFGC Project Grants Program is sponsored by Washington State Federation of Garden Clubs and is funded by the HQH proceeds. Clubs or Districts are eligible to apply. The scope of these projects may include:

- Club or District Civic Development/Beautification projects (including refurbishing Blue Star Memorials/Markers)
- Club or District projects (including workshops involving youth or community events/continuing education)
- Club or District Flower Shows (to help defray costs)

**Grant Amount:** Up to \$1000 per grant is available to be used for direct expenses of projects. All grants require 20% matching funds being used to fulfill the project. Events/projects that are used as fundraisers are not eligible.

**Who May Apply:** Individual garden clubs or districts that are members of WSFGC.

### How to Apply:

Complete an Application and Budget Form.

Email or mail the completed application form and budget to the WSFGC Project Grants Chairman. The Project Review Committee will review all applications.

Diane Franchini, WSFGC Project Grants Chairman  
153 Greenvale Drive  
Ellensburg, WA 98926-9618  
franchinisd@gmail.com

### Application Deadline: March 15

- Recipients of grants will be notified and all money awarded by April 1
- Projects must be completed within 1 year
- Optional Final Project Report is encouraged.

### Judging Criteria:

○ Impact and scope of project	35
○ Benefits of the project (for youth/community)	35
○ Involvement and participation of members	20
○ Application form complete	10
Total	100

### Funding Guidelines:

Grants will not be provided for:

- Projects without matching funds
- Fundraising projects
- Private gardens
- Scholarships

### Final Report: Optional

Submit the following:

- A 1 page report describing the project including photos
- A copy of the final financial report including all income and expenses
- A copy of any publicity (with a media release form for any adults or youth)

**WSFGC Project Grant  
Application Form  
Deadline: March 15**

**Date:** \_\_\_\_\_ **Name of Garden Club/District:** \_\_\_\_\_

**Contact** (Name of individual representing club/district: \_\_\_\_\_)

**Address:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**New Project/Event:** Yes \_\_\_ No \_\_\_ **Beginning Date:** \_\_\_\_\_ **Completion Date:** \_\_\_\_\_

**Number of Members:** \_\_\_\_\_ **Anticipated Number Involved:** \_\_\_\_\_

**Amount Requested** (Up to \$1000): \_\_\_\_\_ **Total Project Budget:** \_\_\_\_\_

**Description of Project:**

- Impact and scope of project
- Benefits of the project (for youth and/or community)
- Involvement and participation of members

**Brief description of involvement outside of the club/district:**

**PROPOSED BUDGET**

**EXPENSES:** (Projected expenses for the project/event)

**Total** \$ \_\_\_\_\_

**INCOME:** (Note: All grants require 20% matching funds)

WSFGC Project Grant \$

Club/District Donation \$

Other Organization Donations \$

**Total** \$ \_\_\_\_\_